**Prospect Hill Charitable Trust**

 **Tax ID # 20-6898461**

 **501 (c) (3) exempt**

To Whom It May Concern:

The responsibilities of the Board of Trustees, all volunteers, are to protect the interests of all lot owners and to act accordingly to properly care for the cemetery forever. Our governance with Nantucket’s Prospect Hill Cemetery is much like a Public Trust. Surplus funds placed in permanent endowments create the financial security for the cemetery and provide the peace of mind to all lot owners that Prospect Hill Cemetery will be a well maintained and a beautiful cemetery for Nantucket residents, visitors, and their future generations. These are principle reasons for the adopted rules, regulations, and fees.

The cemetery continues to permit lot owners the opportunity to place monuments and memorials on their graves and to permit families to construct additional monumental work in conjunction with landscaping. However, all such work requires written cemetery approval. Additionally, there are customary cemetery fees associated with the setting of all monuments, memorial, and other approved structures, landscaping and irrigation systems.

Families do not need permission to maintain their own lots. Families do not need permission to place small plants and flowers around their monuments or memorials. The addition of bushes and trees is considered landscaping and is subject to approval and fees.

All service providers doing business in the Prospect Hill Cemetery must be covered by comprehensive general liability insurance in the minimum amount of $1,000,000 with the cemetery listed as an additional insured. For those companies having employees, Prospect Hill Cemetery needs evidence that the company carries workers compensation. When a copy of such coverage must be submitted to the Cemetery Office the company will be added to the approved list of service providers working in the cemetery (fax 508-228-7524).

The Prospect Hill Cemetery Association requires that all memorials and monuments installed at the cemetery receive authorization prior to installation. The Prospect Hill Cemetery Association charges a foundation fee of 65 cents per square inch.